ROMBA 2020

LGBTQ MBA & GRADUATE CONFERENCE

PRIVATE MEALS AT ROMBA 2020
OCTOBER 6 & 7

See below for directions and deadlines for hosting a private meal at this year's ROMBA conference. Each meal table has eight seats, which must include spots for company reps.

PRIOR TO THE MEAL:

- Send a complete list of invitees, both names and emails, to Paul Thaler no later than Friday, September 25. This list must include all attendees, **including company reps.**

- Indicate on the list who will be the meal host. Each meal must have a host who will be responsible for opening and running the session.

- You can source invitees through student interest reports, the GradLeaders portal, or through the Pathable virtual community that opens September 16th.

- We recommend contacting invitees to confirm they plan to attend to avoid no shows.

- By early October, all private meals will be added only to the agendas of those invited.

- All invitees will be emailed a $25 Seamless Web gift card by October 1, along with instructions on joining the meal table.

- Like most ROMBA sessions, the meals will take place via Zoom via Pathable. If you prefer to host the meal outside of the ROMBA platform and on your own company platform, that's fine too – just let us know by Sept 25. If you choose to do this, you will be responsible for communicating your platform / attendance instructions to your invitees, but we will still send invitees their gift cards.

We are offering several trainings the week of September 28 that will allow you to get into the Pathable platform and make sure you're set for you meal. You can sign up for a session here.

DURING THE MEAL:

- The host will open the session and admit people to the meal table.

- There will be staff members standing by, but as we are hosting multiple meals at once, it may take us some time to join to assist with any troubleshooting. **There will not be a staff member at each dinner.**

Every person invited MUST be registered to attend the conference with the same email they'll use to join the meal so that they have access to the Pathable system.

Please forward any questions to Paul Thaler at pthaler@reachingoutmba.org.

REACHING OUT

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