



PRIVATE MEALS AT ROMBA 2O21OCTOBER 6 & 7, 5PM AND 7PM CT

See below for directions and deadlines for hosting a private meal at this year's ROMBA conference. Each meal table can accommodate up to 10 students. Meal gift cards will be sent to students, but not company representatives.

PRIOR TO THE MEAL:

Send a complete list of invitees, both names and emails, to <u>Nate Wambold</u> no later than Friday, September 25th. This list must include all attendees, **including company reps**. If there are a couple of additional invitees you meet at the Career Expo, please be sure to send those names and <u>email to Nate</u> by end of day, Friday, October 1st.

- Indicate on the list who will be the meal host. Each meal must have a host who will be responsible for opening and running the session.
- You can source invitees through student interest reports, the <u>GradLeaders portal</u>, or through the <u>Pathable virtual community</u> that opens September 20th.
- We recommend contacting invitees to confirm they plan to attend to avoid no shows.
- By early October, all private meals will be added only to the agendas of those invited.
- All students will be emailed a \$25 Seamless Web gift card along with instructions on joining the meal table.
- Like most ROMBA sessions, the meals will take place via Zoom via Pathable. If you prefer to host the meal outside of the ROMBA platform and on your own company platform, that's fine too just let us know by Friday, Sept 24. If you choose to do this, you will be responsible for communicating your platform / attendance instructions to your invitees, but we will still send invitees their gift cards.

We are offering several trainings that will allow you to get into the Pathable platform and make sure you're set for you meal. <u>You can sign up for a session here</u>.

DURING THE MEAL:

• The host will open the session and admit people to the meal table.

• Staff members will be standing by, but as we are hosting multiple meals at once, it may take us some time to join to assist with any troubleshooting. There will not be a staff member at each dinner.

Every person invited MUST be registered to attend the conference with the same email they'll use to join the meal so that they have access to the Pathable system.

Please forward any questions to Nate Wambold at nate@nathanandrewgroup.com.



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